

Wentzville National Education Association Funds Request Form

Please submit completed form via e-mail or office mail **at least 1 week BEFORE** purchase to:

WNEA Treasurer
Kristina Johannes
Heritage Intermediate
Kristinajohannes@wentzville.k12.mo.us

After the form is processed, you will be notified whether there will be funds allocated to your cause. We will not reimburse for any items bought without filling this form.

Purpose of purchase:

Anticipated Date of Purchase:	Description of Items:	Proposed Amount:

Name:

Building:

For office use only:

Approved

Denied