

Wentzville National Education Association Reimbursement Form

Please submit completed form after your purchase **with receipts or copies**
your receipts to:

WNEA Treasurer
Kristina Johannes
Heritage Intermediate

****Note:** Prior to this form, a request for funds should have been made.
Reimbursements will NOT be issued without an approved Funds Request
Form.

Date:	Description of Items:	Actual Amount:

Name:
Building:
Signature:

For office use only:
Date of check issued: _____
Check Number issued: _____
Amount issued: _____

